**FORM NO. 3a**

 **OBJECTION TO PROCESSING FORM**

You have the right to object to our processing of your personal information in certain circumstances. We ask that you complete this form, so we can determine the details of your request and, where applicable, implement your request.

If your request is valid, we will cease processing your personal information for the purposes to which you object.

Please complete your details below and sign where indicated. Please be aware that we may require proof of identity from you before a valid objection is actioned by us.

In the event that proof of identity is needed (by way of proof of your name and your address), we will notify you and request that it be sent to the data protection officer at **dpo@sinnfein.ie**. Proof of identity consists of a copy of your passport or driving licence AND a copy of a recent bank statement or utility bill. You will be asked to redact all detail from the bank statement or utility bill except the letterhead and your name and address. You will be asked to redact all personal data (including your image) from your passport or driving licence except your name.

We generally do not require proof of identification other than name and address in order to process your objection request, unless we have a specific concern as to your identity or the personal data is not being processed only on the basis of our legitimate interest.

**Agents of the requestor (if any)**: Please note that you must provide your own contact details and you must provide proof of your entitlement to act on the data subject’s behalf.

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| Please complete as much of the following information as you can: |
| Full name of data subject: |  (title) (First) (Surname) |
| Present Address: |  |
| Street |  |
| **Town** |  |
| **County** |  |
| **Postcode** |  |
| Other contact details IF YOU HAVE ALREADY GIVEN US SUCH DETAILS:\*(optional) may allow us to confirm your identity and remove need for redacted copies of identity/proof of address documents |  |
| **Telephone** |  |
| **Email** |  |
| **Mobile** |  |

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| **Details of the Agent or Requestor (if any)** |  |
| Name:  |  |
| Address: |  |
| Phone Number: |  |
| Email address |  |
| Proof of entitlement to act (enclose authorisation) |  |

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| **Uses of personal information that you object to** | **Reason for objecting to these uses of your personal information** |
| *Please make reference to the uses of personal information set out in our privacy notice* | *e.g. our uses of the personal information are unlawful, specifying precisely why; you no longer want to receive direct marketing messages from us* |
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We will make every effort to respond to you within 1 calendar month of the receipt of your request and valid identification documentation, but please note that this time may be extended to 3 months, when necessary, taking into account the complexity and number of requests.

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Data Protection Compliance Coordinator